Degree Completion and Graduation/Commencement Information for Master’s Degree Students
Spring Quarter 2010

Key:

College of Education Deadlines and Dates
UW and Graduate School Deadlines and Dates

Deadlines and Dates related to Degree Completion:

• **Friday, May 14: Proctored Master’s Exams** – If you are a M.Ed. student and plan to pursue the written exam (rather than thesis or project) option, you may sign up online beginning the first day of Spring quarter by visiting [https://catalysttools.washington.edu/webq/summary/edinfo/97494](https://catalysttools.washington.edu/webq/summary/edinfo/97494). Consult with your advisor first to determine your readiness for exams. The exam is four hours in length, from 8:00 a.m. to 12:00 p.m.

• **Sunday, May 30: Master’s Degree Requests (for ALL Master’s students)** – If you plan to graduate at the end of Spring Quarter 2010, you must submit your Master’s Degree Request to the Graduate School by Sunday, May 30, in order to avoid a $250 late fee. This simple but important step can be completed by going to the Graduate School web site found at [http://www.grad.washington.edu/stsv/mastapp.aspx](http://www.grad.washington.edu/stsv/mastapp.aspx).

• **Tuesday, June 1: Degree Completion Forms and Course of Study Forms (M.Ed. students)** – M.Ed. students only need to submit a Degree Completion Form and a Course of Study Form, both of which must be signed by your advisor. These forms can be found on the College’s website at [http://education.washington.edu/current/forms/index.html](http://education.washington.edu/current/forms/index.html). Submit these forms to the Office of Student Services no later than Tuesday, June 1.

• **Friday, June 11: Final Thesis Submission** – If you plan to graduate at the end of Spring quarter 2009 and are required to submit a thesis, you must submit your document to the Graduate School no later than Friday, June 11. There are several steps involved in submitting a thesis; consult [http://www.grad.washington.edu/students/thesis-dissertation/index.shtml](http://www.grad.washington.edu/students/thesis-dissertation/index.shtml) for detailed information.

• **Additional Information** about degree completion can be found in the online College of Education Graduate Student Manual ([http://education.washington.edu/current/grad_manual](http://education.washington.edu/current/grad_manual)).
Deadlines and Dates related to the UW and College of Education Commencement/Graduation Ceremonies:

(Please note: the following College of Education deadlines and dates apply also to those planning to graduate in Summer 2010.)

• **Friday, April 16: Name Submission for UW Commencement Bulletin** - If you wish to have your name printed in the UW Commencement Bulletin, you must submit your Master’s Degree Request to the Graduate School by Friday, April 16. This simple step can be completed by going to the Graduate School web site found at [http://www.grad.washington.edu/stsv/mastapp.aspx](http://www.grad.washington.edu/stsv/mastapp.aspx).

• **Monday, May 3: Registration begins for UW Commencement Ceremony** - If you plan to participate in this year's UW Commencement Ceremony, you may register beginning on Monday, May 3, and continuing through Sunday, May 23. When registering, you will have the opportunity to order your academic attire (caps & gowns) and order parking permits. Go to [http://uwgraduation.com](http://uwgraduation.com) to begin registration.

(Please note: Those planning to graduate in Summer 2010 may participate in the UW Commencement Ceremony, but their names will not be listed in the UW Commencement Bulletin until 2011.)

• **Sunday, May 16: Name Submission for College of Education Graduation Program** - If you wish to have your name printed in the College of Education's graduation program, you must submit your name no later than Sunday, May 16. There is a link on the web site ([http://education.washington.edu/news/events/grad_invite.html](http://education.washington.edu/news/events/grad_invite.html)) where you can submit your information.

• **Monday, May 31: College of Education Graduation Ceremony RSVP** - If you plan to participate in this year's College of Education Graduation Ceremony, please RSVP by Monday, May 31. A link for this purpose is available on the web site ([http://education.washington.edu/news/events/grad_invite.html](http://education.washington.edu/news/events/grad_invite.html)).

• **Saturday, June 12: College of Education Graduation Ceremony 2010** – This year’s College of Education Graduation Ceremony and Reception will take place on Saturday, June 12, 2010, from 9:00 a.m. to 12:00 p.m. in the Husky Union Building Ballroom. We have put up a web site designed to answer your questions about the event: [http://education.washington.edu/news/events/grad_invite.html](http://education.washington.edu/news/events/grad_invite.html). You will find information about parking, apparel, and guests, among other things.

• **Saturday, June 12: UW Commencement Ceremony 2010** - The year's UW Commencement Ceremony will take place on Saturday, June 12, 2010, starting at 1:30 p.m. in Husky Stadium. Doors open and students may begin lining up at 12:00 noon. Go to [http://www.uwgraduation.com](http://www.uwgraduation.com) for more information.

If you have any questions about these deadlines and dates, please feel free to contact the Office of Student Services (206 Miller Hall; 206-543-7834; edinfo@u.washington.edu). Also review the Graduation information on our web site: [http://education.washington.edu/news/events/grad_invite.html](http://education.washington.edu/news/events/grad_invite.html).