



Degree Completion and Graduation/Commencement Information for Master of Education (M.Ed.) Degree Students

Spring Quarter 2018

Key:

College of Education Deadlines and Dates
UW and Graduate School Deadlines and Dates

Deadlines and Dates related to Degree Completion:

- **Friday, April 13: Master's Degree Requests** – If you plan to complete your degree at the end of Spring quarter 2018, we ask that you submit your Spring quarter Master's Degree Request to the Graduate School by *Friday, April 13*, so that we can review and verify your degree request in a timely manner. This simple but important step can be completed by going to the Graduate School web site found at <https://apps.grad.uw.edu/student/mastapp.aspx>.

* *Summer quarter graduates may submit their degree requests beginning June 18, 2018.*
** *The final deadline for submitting a master's degree request for Spring quarter is Friday, June 1, in order to avoid a \$250 late fee and a delay in your graduation quarter.*
- **Friday, April 13: Degree Completion and Course of Study Forms (M.Ed. students)** M.Ed. students must submit a *Degree Completion and Course of Study Form*, signed by your faculty advisor. These forms can be found on the College's website at <https://education.uw.edu/my-coe/current-students/forms/master-education-forms>. We ask that you submit these forms to the Office of Student Services no later than *Friday, April 13*, so that we can review and verify your degree request in a timely manner.
- **Friday, May 19: Proctored Master's Exams** – If you plan to pursue the written exam (rather than thesis or project) option, please complete this Google Form: <https://goo.gl/forms/wPM7WBxIF6l0PIfb2>. Consult with your faculty advisor first to determine your readiness for exams. The exam is four hours in length, and will be offered from 9:00 a.m. to 1:00 p.m. **Please register by May 4th.**
- **Friday, June 8: Final Thesis Submission** – If you plan to graduate at the end of Spring quarter 2018 and are required to submit a thesis, you must upload your final thesis document and submit your Master's Supervisory Committee Approval form online to the Graduate School no later than *Friday, June 8*. There are several steps involved in submitting a thesis; consult <http://grad.uw.edu/for-students-and-post-docs/degree-requirements/thesisdissertation/final-submission-of-your-thesisdissertation/> for detailed information.

- **Additional Information** about degree completion can be found in the online College of Education Graduate Student Handbook (<https://education.uw.edu/my-coe/current-students/forms/general-forms>).

Deadlines and Dates related to the UW and College of Education Commencement/Graduation Ceremonies:

*(Please note: the following **College of Education** deadlines and dates apply also to those planning to graduate in Summer 2018.)*

- **Friday, April 13: Name Submission for UW Commencement Bulletin** - If you wish to have your name printed in the UW Commencement Bulletin, you must submit your Master's Degree Request no later than *Friday, April 13*. Please follow the instructions described above when submitting the Master's Degree Request.
- **Wednesday, May 2: Registration begins for UW Commencement Ceremony** - If you plan to participate in this year's UW Commencement Ceremony, you may register beginning on Wednesday, May 2, and continuing through Sunday, May 20. When registering, you will have the opportunity to order your academic attire (caps & gowns) and order parking permits. Go to <http://www.washington.edu/graduation/registrationorder-form> to begin registration.

(Please note: Those planning to graduate in Summer 2018 may participate in the UW Commencement Ceremony, but their names will not be listed in the UW Commencement Bulletin until 2019.)

- **Wednesday, May 16: Name Submission for College of Education Graduation Program** If you wish to have your name printed in the *College of Education's* graduation program, you must submit your name no later than *Wednesday, May 16*. There is a link on the web site (<http://education.uw.edu/graduation>) where you can submit your information.
- **Monday, May 28: College of Education Graduation Celebration RSVP** - If you plan to participate in this year's College of Education Graduation Celebration, please RSVP by *Monday, May 28*. A link for this purpose is available on the web site (<http://education.uw.edu/graduation>).
- **Tuesday, June 5: College of Education Graduation Celebration 2018** – This year's College of Education Graduation Ceremony and Reception will take place on Tuesday, June 5, 2018, from 7:00 p.m. to 9:00 p.m. in the [Hec Edmundson Pavilion](#). We have created a web page designed to answer your questions about the event: <http://education.uw.edu/graduation>. You will find information about parking, apparel, guests, and much more.
- **Saturday, June 9: UW Commencement Ceremony 2018** - This year's UW Commencement Ceremony will take place on Saturday, June 9, 2018, starting at 1:30 p.m., at Husky Stadium. Doors open and students may begin lining up at 12:30 p.m. Go to <http://www.washington.edu/graduation/> for more information

If you have any questions about these deadlines and dates, please feel free to contact the Office of Student Services (206 Miller Hall; 206-543-7834; edinfo@uw.edu). Also review the Graduation information on our web site: <http://education.uw.edu/graduation>.