Degree Completion and Graduation/Commencement Information for Master of Education (MEd) Degree Students

Spring Quarter 2016

Key:

College of Education Deadlines and Dates
UW and Graduate School Deadlines and Dates

Deadlines and Dates related to Degree Completion:

- **Tuesday, April 12: Degree Completion Webinar** – This webinar, scheduled for 11:00 a.m., will include information about the different levels of master’s degree requirements, specific steps to completing your degree, culminating activities, and graduation. Please register here: [https://catalyst.uw.edu/webq/survey/edinfo/299387](https://catalyst.uw.edu/webq/survey/edinfo/299387)

- **Friday, April 15: Master’s Degree Requests** – If you plan to graduate at the end of Spring quarter 2016, we ask that you submit your Spring quarter Master’s Degree Request to the Graduate School by **Friday, April 15**, so that we can review and verify your degree request in a timely manner. This simple but important step can be completed by going to the Graduate School web site found at [https://apps.grad.uw.edu/student/mastapp.aspx](https://apps.grad.uw.edu/student/mastapp.aspx).

  * Summer quarter graduates may submit their degree requests beginning June 20, 2016.

  ** The final deadline for submitting a master’s degree request for Spring quarter is Friday, June 3, in order to avoid a $250 late fee.

- **Friday, May 20: Proctored Master’s Exams** – If you plan to pursue the written exam (rather than thesis or project) option, you must register online by visiting [https://catalyst.uw.edu/webq/survey/edinfo/299008](https://catalyst.uw.edu/webq/survey/edinfo/299008). Consult with your faculty advisor first to determine your readiness for exams. The exam is four hours in length, and will be offered from 9:00 a.m. to 1:00 p.m. **Please register by May 6th**.

- **Friday, May 20: Degree Completion and Course of Study Forms (M.Ed. students)** – M.Ed. students must submit a Degree Completion and Course of Study Form, signed by your faculty advisor. These forms can be found on the College’s website at [https://education.uw.edu/my-coe/current-students/forms/master-education-forms](https://education.uw.edu/my-coe/current-students/forms/master-education-forms). Submit these forms to the Office of Student Services no later than **Friday, May 20**.

- **Friday, June 10: Final Thesis Submission** – If you plan to graduate at the end of Spring quarter 2016 and are required to submit a thesis, you must upload your final thesis document and submit your Master’s Supervisory Committee Approval form online to the Graduate School no later than **Friday, June 10**. There are several steps involved in submitting a thesis; consult [http://grad.uw.edu/for-students-and-post-docs/thesisdissertation/final-submission-of-your-thesisdissertation](http://grad.uw.edu/for-students-and-post-docs/thesisdissertation/final-submission-of-your-thesisdissertation) for detailed information.
- **Additional Information** about degree completion can be found in the online College of Education Graduate Student Handbook ([https://education.uw.edu/my-coe/current-students/forms/general-forms](https://education.uw.edu/my-coe/current-students/forms/general-forms)).

Deadlines and Dates related to the UW and College of Education Commencement/Graduation Ceremonies:

*(Please note: the following College of Education deadlines and dates apply also to those planning to graduate in Summer 2016.)*

- **Friday, April 15**: Name Submission for UW Commencement Bulletin - If you wish to have your name printed in the UW Commencement Bulletin, you must submit your Master’s Degree Request no later than *Friday, April 15*. Please follow the instructions described above when submitting the Master’s Degree Request.

- **Wednesday, May 4**: Registration begins for UW Commencement Ceremony - If you plan to participate in this year’s UW Commencement Ceremony, you may register beginning on Wednesday, May 4, and continuing through Sunday, May 22. When registering, you will have the opportunity to order your academic attire (caps & gowns) and order parking permits. Go to [http://www.washington.edu/graduation/registration](http://www.washington.edu/graduation/registration) to begin registration.

  *(Please note: Those planning to graduate in Summer 2016 may participate in the UW Commencement Ceremony, but their names will not be listed in the UW Commencement Bulletin until 2017.)*

- **Monday, May 23**: Name Submission for College of Education Graduation Program - If you wish to have your name printed in the College of Education’s graduation program, you must submit your name no later than *Monday, May 23*. There is a link on the web site ([http://education.uw.edu/graduation](http://education.uw.edu/graduation)) where you can submit your information.

- **Monday, May 30**: College of Education Graduation Celebration RSVP - If you plan to participate in this year’s College of Education Graduation Celebration, please RSVP by *Monday, May 30*. A link for this purpose is available on the web site ([http://education.uw.edu/graduation](http://education.uw.edu/graduation)).

- **Saturday, June 11**: College of Education Graduation Celebration 2016 – This year’s College of Education Graduation Ceremony and Reception will take place on Saturday, June 11, 2016, from 9:30 a.m. to 11:30 a.m. on the University of Washington Quad (between Miller and Raitt Halls). We have created a web page designed to answer your questions about the event: [http://education.uw.edu/graduation](http://education.uw.edu/graduation). You will find information about parking, apparel, and guests, and much more.

- **Saturday, June 11**: UW Commencement Ceremony 2016 - The year’s UW Commencement Ceremony will take place on Saturday, June 11, 2016, starting at 1:30 p.m., at Husky Stadium. Doors open and students may begin lining up at 12:30 p.m. Go to [http://www.washington.edu/graduation/](http://www.washington.edu/graduation/) for more information.

If you have any questions about these deadlines and dates, please feel free to contact the Office of Student Services (206 Miller Hall; 206-543-7834; edinfo@uw.edu). Also review the Graduation information on our web site: [http://education.uw.edu/graduation](http://education.uw.edu/graduation).