



Return form to: ttmchbc@uw.edu

Subject line: Graduate Student misconduct declaration

Name of candidate:	
Email address of candidate:	
Name of Department:	
Job profile (code and name):	
Name of Hiring Manager:	
Email of Hiring Manager:	

Sexual Misconduct Declaration

Instructions

Washington state law and University of Washington (UW) [policy](#) prohibits the UW from hiring candidates for staff and graduate student employment who do not complete and sign a sexual misconduct declaration prior to their start of employment.

Departments hiring graduate student employees are required to request that a prospective graduate student employee completes a sexual misconduct declaration prior to receiving an offer of employment. This includes all academic student employees covered by the UAW collective bargaining agreement and any prospective graduate student hired into a graduate student job profile. Any graduate student being hired for student assistant (non-ASE) work needs to be hired into the new graduate student job profile Student Assistant – Grad, job code 10889). For more information about student job profiles, visit the [Compensation webpage](#).

Graduate student employee applicants complete the sexual misconduct declaration and return it to UWHR Campus Recruiting at ttmchbc@uw.edu indicating “Graduate student misconduct declaration” in the subject line. The declaration may be completed and signed electronically and returned as a signed electronic document, image file of a completed and signed document, or by mail at Box 354963. UWHR will reach out to the Graduate School and hiring departments should there be any result necessitating review.

Declaration

Washington state law ([RCW 28B.112](#)) and University of Washington (UW) [policy](#) prohibits UW from hiring candidates who do not complete and sign a sexual misconduct declaration.

1. Are you the subject of any substantiated findings of sexual misconduct in any current or past employment?

[RCW 28B.112](#) “Sexual misconduct, includes, but is not limited to, unwelcome sexual contact, unwelcome sexual advances, requests for sexual favors, other unwelcome verbal, nonverbal, electronic, or physical conduct of a sexual nature, sexual harassment, and any misconduct of a sexual nature that is in violation of the postsecondary educational institution’s policies or has been determined to constitute sex discrimination pursuant to state or federal law.”

Return completed form to UWHR Campus Recruiting at ttmchbc@uw.edu with “Graduate student misconduct declaration” in the subject line. The declaration may be completed electronically and returned as a signed scanned electronic document, image file of a signed document, or by campus mail to UWHR Campus Recruiting, Box 354963.



Employer policies addressing sexual misconduct include, but are not limited to, anti-harassment and discrimination policies, Title IX policies, and policies adopted in compliance with the Jeanne Clery Act (20 USC § 1092(f)). At UW, these include [Executive Order 31: Nondiscrimination and Affirmative Action](#); [Executive Order 51: Sexual Violence Elimination](#); and [Executive Order 70: Compliance with Education Department Sexual Harassment Regulations](#).

- Yes
- No

2. Are you currently being investigated for sexual misconduct at any current or past employer?

- Yes
- No

3. Have you left a position during an investigation into a violation of any sexual misconduct policy at any current or past employer?

- Yes
- No

4. If you responded “yes” to any of the questions 1-3 above, please explain the circumstances of the violation(s) and list the name(s) of the employer(s), start/end dates of your employment, and any contact information you can provide regarding your employment:

Certification and Authorization to Release Information Regarding Sexual Misconduct

I, _____, hereby certify that the information above is true, complete, and accurate to the best of my knowledge. I understand that failure to provide complete and accurate information in response to the above questions will result in disqualification from employment at the University of Washington (UW) and withdrawal of any offer of employment.

By my signature, I authorize any and all current and past employers to disclose to the UW information, if any, regarding sexual misconduct committed by me, and to make available copies of all documents and information in the current or previous employer's personnel, investigative, or other files relating to any sexual misconduct, including sexual harassment, by me. I agree to execute any additional forms required by my current or past employer(s) to release such information to the UW, and by my signature, I hereby release all current and past employers from any and all claims and liability arising from the disclosure of the information described in this paragraph.

I further authorize the UW to contact my current or past employer(s) to verify the information I have provided.

Signature

Date

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