

Secondary Master in Teaching Application Checklist

Application deadline for Spring 2023 is October 7, 2022

*All materials will be submitted through the Graduate School online application.
If there are documents you're unable to upload to your application,
please email them to edinfo@uw.edu.*

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| Online Graduate School Application | https://grad.uw.edu/admissions/apply-now/ |
| Resume | Detailing work, educational and volunteer experience, awards, scholarships (i.e. Dean's List) |
| Goal Statement | 1–2 page statement; please refer to the prompt . |
| Personal History Statement | This is an optional statement if you wish to provide any additional information about your personal background |
| Endorsement Evaluation Form | Completed by UW subject advisor |
| 2 letters of recommendation | Detailing academic potential, leadership, collaboration, adaptability. |
| Unofficial transcripts from all schools attended | Unofficial transcripts should be uploaded to the online application; must be issued from the institution you attended and include coursework and degree if completed. 3.0 grade point average from the most recent 90 graded quarter/60 semester credits |
| WEST-B | WEST-B subtests, reading, writing, and math, must be taken by the application deadline. ACT/SAT scores may substitute. Score reports can be uploaded in the application or official scores should be sent to the UW. |

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The following requirements must be completed before the program begins March 2023.

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| Endorsement coursework | All endorsement courses must be completed before starting the program. |
| Bachelor's degree completed | Bachelor's degree must be conferred before starting the MIT. |
| Oral and Written ACTFL – WORLD LANGUAGE CANDIDATES ONLY | World Language candidates must achieve at least Advanced Low on both the Oral and Written ACTFL in the target language. Scores may be submitted with the application but passing scores are not required for the application review. Both exams must be passed prior to the start of the MIT. |

Endorsement test(s) must be passed before a candidate can proceed with full time student teaching

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| WEST-E/NES Subject Test | WEST-E or NES must be passed before beginning full time student teaching. |
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