

Checklist for Elementary Master in Teaching Application

Application deadline for Summer 2020 is December 6, 2019

Please submit any paper materials to:
 Office of Student Services
 206 Miller, Box 353600
 Seattle, WA 98195

	Online Application to Graduate School	https://grad.uw.edu/admissions/apply-now/
	Resume	Detailing work, educational and volunteer experience, awards, scholarships (i.e. Dean's List)
	Goal Statement	1–2 pages; please refer to the prompt: https://education.uw.edu/programs/teacher/elementary/apply-now/application%20requirements
	Personal History Statement	This is an optional statement if you wish to provide any additional information about your personal background.
	Description and Assurance of Observation form documenting 40 Hours of Classroom Observation	40 hours experience in a diverse and low income school documented on the Description and Assurance of Observation form. *Submitted on paper if not uploaded in the application Visit the OSPI website where you can search schools by district to see if they qualify as high needs (40% or more students qualify for free/reduced price meals): http://bit.ly/2ozsp4T
	2 letters of recommendation	Detailing academic potential, leadership, collaboration, adaptability; must be from 2 people other than your 40 hours evaluators
	Unofficial transcripts from all schools attended	Unofficial transcripts should be uploaded to the online application; must be issued from the institution you attended and include coursework and degree if completed.
	WEST-B scores	WEST-B subtests, Reading, Writing, and Math, must be passed by the application deadline. Score report can be uploaded in the application. Qualifying ACT or SAT scores may substitute.

Checklist for Elementary MIT Program Summer 2020

Application deadline for Summer 2020 is December 6, 2019.

The following requirements must be completed before the program begins June 2020.

	PREREQUISITE	UW COURSES (ONLY ONE COURSE FOR EACH PREREQUISITE)
	Developmental Psychology	PSYCH 206, PSYCH 306, EDPSY 302/402, EDPSY 304/406, NURS 201
	Math for Elementary Teachers	EDUC 170
	Education of an Ethnic Group	EDC&I 359 2nd Lang, Learning in Schools/Communities EDC&I 424 Multiethnic Curriculum and Instruction EDC&I 425 Instructional Strategies for Minority Students EDC&I 453 Immigration and Schooling EDC&I 464 Educating Native American Youth EDC&I 469 Teaching African American Students EDC&I 474 Multi-Ethnic Studies ECFS 315 Influences of Poverty, Immigration, and Culture in the Earliest Years of Life ECFS 419/EDSPE 419 Family/Community Influences on the Young Child EDUC 305 The Purpose of Public Schools in a Democracy AES 340 Race, Ethnicity, and Education AIS 431 History of American Indian Education SOC 292 Public Schooling in America
	Bachelor's degree	Bachelor's degree must be conferred before starting the MIT.

The endorsement test is required before a candidate can proceed with full time student teaching

NES Test	Elementary Education NES sub-tests #102 and #103 must be passed before beginning full time student teaching.
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Elementary Master in Teaching Prerequisite Evaluation

University of Washington – College of Education
 Office of Student Services
 206 Miller, Box 353600
 Seattle, WA 98195-3600
 (206) 543-7834
 edinfo@uw.edu

Please email/mail this form to the Office of Student Services along with a copy of your unofficial transcripts. **If you attended an institution other than the UW, please attach course descriptions and/or syllabi for those courses you wish to have evaluated.** A copy of the evaluation will be emailed to you; be sure to include it with your application.

Name: _____ Phone: _____

Email: _____

The Office of Student Services will complete the section below. A checked box indicates that the prerequisite has been met. All prerequisites must be completed before beginning the program. Please contact edinfo@uw.edu for a list of community college equivalents.

Met	Prerequisite	Course	Institution
	Education of an Ethnic Group - Must pertain to the teaching of ethnic minority groups in the US. Examples include “Teaching African American Students” and “Multi-Ethnic Curriculum and Instruction”. UW courses include AES 340, AIS 431; ECFS 315, 419; EDC&I 359, 424, 425 453, 464, 469, 474; ECFS 419/EDSPE 419; EDUC 305; SOC 292		
	Math for Elementary Teachers - Basic concepts of numbers and operations. Emphasizes problem solving, communication of mathematical ideas, and analysis of sources of difficulty in learning/teaching these concepts. EDUC 170 is offered at UW.		
	Child Development - Theoretical perspectives and research methods in child development with an overview of historical and current works. Includes prenatal and biological development, the development of cognitive, linguistic, and social and emotional abilities. UW courses include NURS 201, PSYCH 206 or 306, EDPSY 302/402, EDPSY 304/406.		

Evaluation: _____

University of Washington
Teacher Education Program – College of Education
Box 353600, Seattle, WA 98195-3600

Description and Assurance of Classroom Observation

All applicants to the UW Teacher Education Program (UW TEP) must complete a 40-hour classroom observation. UW TEP is focused on preparing teacher candidates to teach in low-income, diverse communities and schools. The purpose of the 40-hour classroom observation is to provide applicants with a strong sense of the work teachers do in high need settings. The observer is not certified and therefore needs to be under your guidance at all times during the 40 hours.

Applicant's Name _____
Last
First
Middle

School _____ Grade Level (s) _____

School Address _____ School Phone _____
city
state
zip

Dates of Participation _____ Total Hours _____

Public Law 93-380, The Family Educational Rights and Privacy Act of 1974 requires that letters of recommendation in behalf of applications for admission be placed in open files for review by the student after s/he begins a program unless the student waives her/his right to review the recommendation. An applicant signature indicates that this recommendation will not be available to the student for review at any time and will be treated as confidential by the University of Washington, College of Education. (Unaccepted persons or those who do not begin the program do not have access to this form at any time.)

To the Applicant:

1. Give this form to the teacher, along with a stamped envelope addressed to: Office of Student Services, College of Education, 206 Miller Hall, Box 353600, University of Washington, Seattle, WA 98195-3600
2. Sign below if you wish this form to be held in confidence from you by the University of Washington, College of Education.
3. Do not sign below if you wish this form to be placed in an open file if you are admitted as a student and begin the program. (This form remains confidential until that time.)

It is my understanding that waiving my right to review this recommendation is not required as a condition of admission, receipt of financial aid, or other University service, and is entirely voluntary. Accordingly, I hereby waive any and all rights to inspect and review this recommendation under the Family Rights and Privacy Act of 1974.

Applicant Signature

Date

To the Teacher:

This person is applying to the Teacher Education (master's degree) Program at the University of Washington. The Description and Assurance form will be an important part of the application file. Please:

1. Indicate whether or not the applicant's descriptions and noted ways in which s/he participated are accurate.
2. Indicate whether or not the applicant presented her/himself professionally.
3. Provide any comments about the applicant's experience in your classroom that you believe will help the admission committee evaluate the applicant.
4. Return the form in the stamped envelope provided by the applicant.

Applicant's Name _____
Last First Middle

Applicant:

Describe the classroom in which you completed your observation (include the kinds of activities you observed the teacher and students engaged in, and the socio-economic, ethnic, racial, and language diversity of the students):

(Take as much room as you need. You may also include additional typed pages.)

Applicant:

In what ways did you participate in the classroom community (check all that apply):

- Observed only
- Attended school/teacher meetings
- Participated in one-to-one work with students
- Participated in planning
- Participated in whole group activities
- Participated in instruction under your guidance
- Had opportunities to interact with parents
- Other (please describe) _____
- Other (please describe) _____

Teacher please mark one response for each statement (YES/NO) and provide comments that might be helpful to the selection committee.

- The description and indication of participation noted by the applicant above are accurate. **YES NO**
- The applicant presented her/himself in a professional manner while in my classroom and school. **YES NO**
- The applicant was motivated to participate in a wide range of classroom activities. **YES NO**

Please comment on the applicant's engagement with students:

Other comments:

Teacher Signature _____ Teacher Printed Name _____ Date _____
(Attach typed pages if you require additional room for comments.)