

Sara L. Lopez

Center for Leadership in Athletics, College of Education
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EDUCATION

Doctor of Philosophy

University of Washington, Seattle, WA 2012

Area of Study: Educational Leadership and Policy Studies - Higher Education

Dissertation: Examining factors influencing the participation and self-management of U.S. collegiate women's rowing coaches in professional development experiences

Selected by the Dean to serve as the College of Education Gonfalonier (Banner Carrier) at the 2012 UW Commencement Ceremony

Recipient of the Center for Leadership in Athletics Dissertation Scholarship 2011-2012

Master of Education in Educational Leadership and Policy Studies - Higher Education,

University of Washington, Seattle, WA 2003

Graduate Studies in Physical Education, California State University Northridge, CA 1983-1984

Coursework emphasis in adaptive physical education and sport history

Selected to Omicron Delta Kappa, National Leadership Society 1984

Selected to Who's Who Among Students in American Universities and Colleges 1983-1984

Bachelor of Arts in Education cum laude, Pacific Lutheran University, Tacoma, WA 1983,

Major: Physical Education, Minors: Special Education, Health, Religion

Awarded Physical Education Faculty Merit Award 1982

Awarded Varsity Letter in Rowing 1981, 1982, 1983

PROFESSIONAL EXPERIENCE

Faculty Member, Senior Lecturer, 2012-current

Lecturer Part-Time, 2006-2012

Intercollegiate Athletic Leadership M.Ed. Program, College of Education, University of Washington, Seattle, WA

- Co-instructor for EDLPS 549: Foundations of Leadership; co-developed a course designed to focus on critical thinking, leadership theory, communication skills, and development of professional networking skills (2010-current).
- Lead instructor for EDLPS 601: Internships and Career Rotations; advised and supervised the preparation of customized internship plans for each of the 186 IAL students at over 125 intercollegiate athletic departments, schools, athletic conference offices, and community and professional sports organizations; managed communication with site supervisors, internship reporting and evaluation activity (2006-current).
- Lead instructor for EDLPS 598: Events and Facility Management Planning and Management (2008-2012).
- Co-instructor for EDLPS 599: Professional Portfolio; provided support and evaluation to students for professional portfolios and general exams/degree projects completed by each IAL student (2006-current).

- Co-instructor for EDLPS 511: Education and Community Relations (2006-2007).
- Lead facilitator for IAL program orientation sessions and integrated professional development curriculum (2006-current).

Program Director, Senior Lecturer, 2012-current

Academic Services Director, 2008-2012

Center for Leadership in Athletics and the Intercollegiate Athletic Leadership M.Ed. Program, College of Education, University of Washington, Seattle, WA

- Directed the ongoing operations of the Intercollegiate Athletic Leadership (IAL) M.Ed. program now supporting the seventh cohort of students; exceeded enrollment goals for six of the seven cohorts (average of 26 enrolled students per program year); maintained a 97% graduation rate with 152 degrees awarded to date.
- Co-directed the creation of the UW Center for Leadership in Athletics (CLA) in 2009; managed athletic leadership activities related to research, outreach to youth organizations, professional development and expanded academic efforts; developed alliances with academic and community organizations; facilitated collaborations on campus and in the community to support sports-based youth development.
- Oversaw the growth and management of the IAL budget to a current level of \$925,000 (2012-2013); consistently generated surpluses each of the six program years totaling over \$370,000 (estimated at close of the fiscal year Jul 2012); continued program innovations to enhance student support and expand cutting-edge programming.
- Supported academic instruction through the coordination of an interdisciplinary team of 10 program faculty members, including one full-time IAL Assistant Professor; facilitated involvement of Advisory Board members, IAL program alumni, and guest speakers; fostered collaborative relationships with industry professionals and organizations.
- Supervised staff including program administrators, graduate research assistants, and program interns to support the IAL M.Ed. program and CLA activities; worked closely with COE and UWEO staff on administrative support including human resources, fiscal operations and program oversight for the IAL self-sustaining graduate degree program and CLA projects.
- Oversaw the successful bid and hosting of the 2012 North American Society for Sport Management (NASSM) annual academic conference in Seattle with the largest number of attendees (over 550 attendees from 21 countries) and program sessions to date.
- Managed the development and implementation of new CLA initiatives including the Garfield High School Package Deal Program, Chalk Talk Series for Youth Sports Community Program's, and the annual Youth Sports Leadership Forum.

Program Administrator (Continuing Education Coordinator), 2005-2008

Intercollegiate Athletic Leadership Program, Educational Outreach/College of Education, University of Washington, Seattle, WA

- Oversaw the daily operations of the program, including managing the logistics and delivery of the program's curricular offerings; assisted faculty team in establishing curriculum, coordinating class activities, and developing program/course web pages; managed strategic planning and budget oversight; collaborated with COE and UWEO

staff to manage marketing, student academic progress tracking, and student services and program operations; supervise the Program Administrator and Research Associate.

- Developed and implemented strategies for the recruitment and support of potential students; provided student advising; established and supervised an internship program for students.
- Responsible for contacting and maintaining relationships with the Advisory Board and prominent guest speakers; developed plan to maintain communication and networking with program alumni.

Manager of Student Programs (Program Ops Specialist), 2001-2005

Project Coordinator, DO-IT CAREERS-Tech, 2000-2001

DO-IT (Disabilities, Opportunities, Internetworking and Technology) University of Washington, Seattle, WA

- Managed student programs to increase the participation of people with disabilities in academic programs and careers. Managed day-to-day operations of multiple outreach projects. Supervised eight Counselor/Coordinators responsible for the implementation of program activities, trainings, resource development and participation at regional and national conferences.
- Assisted with grant application and reporting, activity planning and implementation, and supervised program staff coordinating of eight grants from the National Science Foundation, U.S. Department of Education Fund for the Improvement of Post-Secondary Education, U.S. Department of Special Education & Rehabilitative Services Office of Special Education Programs, U.S. Department of Labor, Washington State, and corporate funding totally over \$1.25 million annually.
- Developed and delivered academic and career guidance to high school and post-secondary students individuals and groups. Assisted students in preparing for and locating work-based learning opportunities and provided on-site support in the work environment. Presented strategies and training to employers, faculty, parents, career services, advising and cooperative education staff to increase the inclusion and support of diverse groups of students, especially those with disabilities.

Northwest Region Director, 1997-2000

Special Olympics Washington, Seattle, WA

- Directed Regional operations and programs involving over 1500 developmentally disabled athletes and 500 volunteers participating in year round sport programs. Established a Regional Office to provide direct program services; enhanced and secured revenue sources; recruited and trained key community program volunteers; developed promotional and sponsorship materials; conducted outreach and educational presentations; and managed 15 special events annually.
- Managed budget preparation, revenue development, financial accounting and management for a \$150,000 annual operating budget for the Northwest Region of Special Olympics Washington. Supervised and directed the initiation of a multi-site, fundraising pledge run/walk; increased corporate and civic group sponsorship; developed civic and corporate partnerships.
- Supervised the recruitment, training and program operations of over 150 Special Olympics coaches directing 75 teams of developmentally disabled children and adults in 16 sports training and competition programs during four seasons annually.

Assistant Competition Manager – Rowing, 1995-1996

Atlanta Committee for the Olympic Games, Atlanta, GA

- Served as a management team member in the conceptualization, design, and execution of the venue development and operational plan for the 1996 Olympic Games rowing competition.
- Supervised the recruitment, training, and management of 300 paid and volunteer staff members in the implementation of all training and competition operations for the rowing competition.

Rowing Services Consultant, 1995-1996

Director of Rowing Services, 1992-1995

Northwest Regional Technical Coordinator, 1988-1992

United States Rowing Association, Seattle, WA/Indianapolis, IN

- Directed the staffing and implementation of domestic and international activities and programs as a senior association director for the United States Rowing Association (USRowing). Implemented a nationwide field office program; coordinated member service programs including outreach, education, special events; supervised staff located at the national and field offices.
- Served on the senior management team; facilitated long range planning sessions; restructured department organization and job responsibilities; provided support to volunteer committees and the Board of Directors.
- Developed and managed the department operating budget of \$1.5 million for USRowing domestic and international programs. Prepared special project and athlete support grant requests, and produced annual United States Olympic Committee compliance and status reports.
- Managed the development of a comprehensive coaching education program and multiple national association conventions. Managed the bid selection, planning and staging of five national association conventions including education clinics, vendor displays, facility contracts, and special events. Served as Team Manager and primary event liaison with the United States Olympic Committee and event organizing committees.

Additional professional experiences:

Intercollegiate Athletic Team Graduate Assistant, Academic Tutor for Collegiate Student-Athlete Services, Substitute Secondary School Teacher, Recreational Boating Facility Manager, Youth and Adult Sports Coach, and Physical Education Instructor

SELECTED PUBLICATIONS

- Lopez, S.L. (2012). *Examining factors influencing the participation and self-management of U.S. collegiate women's rowing coaches in professional development experiences* (Doctoral dissertation). ProQuest/UMI Database
- Burgstahler, S., Jirikowic, T. & Lopez, S., (2007). *"Creating a Transition Program for Teens with Disabilities: How DO-IT Does It, and How You Can DO-IT, Too"*, University of Washington Press, Seattle, WA

Burgstahler, S., Lopez, S. & Bellman, S., (2004). *"Research to Practice: DO-IT Prepares Students with Disabilities for Employment"*, NACE Journal, National Association of Colleges and Employers, Fall 2004, Vol.65, No.1

Burgstahler, S., Lopez, S. & Bellman, S., (2004). *"Preparing for a career... on the Internet"*, Sheryl Burgstahler, Sara Lopez, Scott Bellman authors, Closing the Gap: Computer Technology in Special Education and Rehabilitation, August/September 2004, Vol. 23, No.3

Primary contributing author for Chapter 6: Administration and Professional Development in Davenport, M.L. (Ed.), (2000). *USRowing Coaching Education Program Candidate's Manual: Level III Intermediate Level and USRowing Coaching Education Program Candidate's Manual: Level II Foundation Level*, Sport Work, Church Hill, MD

Researcher for Lewis, L., (2000). *Water's Edge: Women Who Push The Limits In Rowing, Kayaking and Canoeing*, The Seal Press, Seattle, WA

Contributing author/editor for USRowing (1992). *Coaching Education Program Level I Manual*, USRowing, Indianapolis, IN

Content developer for USRowing (1992). *Coaching Education Program Level I Clinic Curriculum and Proficiency Tests*, USRowing, Indianapolis, IN

SELECTED PRESENTATIONS

Presentation, **"UW Intercollegiate Athletic Leadership M.Ed. program: Preparing tomorrow's athletic department leaders"**, UW Professional and Continuing Education Visiting Scholars from Meiji University (Japan), Seattle, WA Aug 2013

Social and Psychological Aspects of Coaching" (Coaching Education Program Level II and Level III), USRowing National Convention, Oklahoma City, OK, Dec 2012

Presenter, **"Social and Psychological Aspects of Coaching" (Coaching Education Program Level II and Level III)**, USRowing National Convention, Oklahoma City, OK, Dec 2012

Presenter, **"Making the Team: Preparing for a Career in Sports"**, NASSM Pre-Conference, Seattle, WA, May 2012

"Presenter, "Building Positive Experiences in Practice and Competition", Kossev Symposium: Innovative Leadership in Rowing and Sport, Seattle, WA, Nov 2011

Presenter, **"Highlighting and Sharing Victories in Youth Sports Programming"**, Center for Leadership in Athletics' Youth Sports Leadership Forum, Seattle, WA, Nov 2011

Presenter, **"Fierce Conversations® for Coaches"**, NCAA Women's Coaches Academy Dimension 2 Professional Development Conference, Chicago, IL, Jun 2011

Keynote Speaker, **"The Transformative Power of Sport"**, Row to the Future Annual Breakfast, Seattle, WA, Feb 2011

Presenter, **"Social and Psychological Aspects of Coaching" (Coaching Education Program Level II and Level III)**, USRowing National Convention, Tampa, FL, Dec 2010

Presenter, **"Reinforcing and Reenergizing Your Program with Role Model Athletes"**, Women's Sports Foundation GoGirlGo! Leadership Institute, Seattle, WA, Apr 2010

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Presenter, "Professional Development" (Coaching Education Program Level I, Level II and Level III), USRowing National Conventions, Tempe, AZ Dec 2009, Portland, OR Dec 2006, Philadelphia, PA Dec 1999, Tacoma, WA Dec 2000, Palm Springs, CA Dec 2003

Presenter, "Getting Everyone Up to Bat: Technology to Increase Inclusion" Pre-Conference Workshop, Northwest Council for Computer Education Annual Conference, Seattle, WA, Mar 2005

Presenter, "Including All Students in Science Instruction", National Science Teachers Association Northwestern Area Convention, Seattle, WA, Oct 2004

Presenter, "Creating Accessible Campus Services for Students with Disabilities", National Association of Student Personnel Administrators Western Regional Conference, Boise, ID, Oct 2004

Presenter, "Opening Doors: Mentoring on the Internet", CSUN Technology and Persons with Disabilities Conference, Los Angeles, CA, Mar 2004

Panel Presenter, "Partnerships for Diversity", National Research Center Educators Network Conference, Gainesville, FL, Mar 2004

Presenter, "Providing Universal Access: Programs and Resources Available to All Students", Northwest Career Educators and Employers Association Conference 2002, Coeur d'Alene, ID, Apr 2002

Presenter, "'From High School to College to Work: Career Success for Students with Disabilities", National Association of Student Personnel Administrators National Conference, Seattle, WA, Mar 2001

Presenter, Master's Rowing Clubs: Competition, Camaraderie, and Continuity, USRowing National Convention, Tacoma, WA, Dec 2000

Presenter, "From High School to College to Work: Students with Disabilities in High Tech Fields", California State University Northridge: Conference on Technology and Persons with Disabilities, Los Angeles, CA, Mar 2000

COMMUNITY SERVICE

Faculty Council on Student Affairs Committee Member, University of Washington, 2013-current

Lute Link Career Advisor, Pacific Lutheran University, 2013-current

Host Site Annual Convention Organizing Committee, USRowing, 2013-current

Oversight Committee Member, George Pocock Rowing Foundation Row to the Future Youth Development Initiative, 2001-current

Coaching Education Instructor, USRowing, 1992-current

Head Coach, Conibear Rowing Club, 1988-1994, 1996-current

Advisory Board Member, University of Washington DO-IT Program, 2006-2012

Volunteer, Washington State Governor's Committee on Disability Issues and Employment Awards Breakfast Committee, 2004-2009. Received special honor from the Washington GCDE Committee for continued support to the Awards Program, January 2006

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Volunteer, ACCESS Job Fair and Technology/Resource Exhibition Planning Committee, 2001-2005

Appointed Member, Advisory Committee on Disability Issues to the UW Diversity Council, 2002-2005

Steering Committee Member, Career Opportunities for Students with Disabilities National Consortium, 2000-2005

Board Member, NW Career Educators and Employers Association, VP for Cooperative Education 2002-2004 and VP for Technology 2004-2005

Founding Board Member, Masters Rowing Association, 1999-2004

CERTIFICATIONS

Accredited DISC Consultant, Athlete Assessments (2012)

Certified Fierce Generations® Facilitator, Fierce Inc. (2012)

Certified Fierce Accountability® Facilitator, Fierce Inc. (2012)

Certified Fierce Conversations® Facilitator, Fierce Inc. (2010)

Washington State Certifications - Initial Teacher and Substitute Teacher, Puget Sound ESD, Burien, WA 1983, with renewal in 1997

Endorsements: K-12 Physical Education, K-12 Special Education, 4-12 Health

AFFILIATIONS

Pi Lambda Theta (Honor Society of Educators), 2012-current

Alliance of Women Coaches (Charter member), 2011-current

NASSM (North American Society for Sport Management), 2007-current

NASPA (National Association of Student Personnel Administrators), 2001- current

AAHPERD (American Alliance for Health, Physical Education, Recreation and Dance), 1981-current

USRowing (United States Rowing Association), 1980-current