Degree Completion and Graduation/Commencement Information for Master of Education (MEd) Degree Students

Spring Quarter 2014

Key:

College of Education Deadlines and Dates
UW and Graduate School Deadlines and Dates

Deadlines and Dates related to Degree Completion:

- **Friday, May 16: Proctored Master's Exams** – If you plan to pursue the written exam (rather than thesis or project) option, you may sign up online beginning the first day of Spring quarter by visiting [https://catalyst.uw.edu/webq/survey/edinfo/231349](https://catalyst.uw.edu/webq/survey/edinfo/231349). Consult with your faculty advisor first to determine your readiness for exams. The exam is four hours in length, and will be offered from 8:00 a.m. to 12:00 p.m.

- **Friday, May 30: Degree Completion Forms and Course of Study Forms (M.Ed. students)** – M.Ed. students must submit a Degree Completion Form and a Course of Study Form, both of which must be signed by your advisor. These forms can be found on the College’s website at [https://education.uw.edu/my-coe/current-students/forms/master-education-forms](https://education.uw.edu/my-coe/current-students/forms/master-education-forms). Submit these forms to the Office of Student Services no later than **Friday, May 30**.

- **Friday, June 6: Master's Degree Requests** – If you plan to graduate at the end of Spring quarter 2014, you must submit your Spring quarter Master’s Degree Request to the Graduate School by **Friday, June 6**, in order to avoid a $250 late fee. This simple but important step can be completed by going to the Graduate School web site found at [http://www.grad.washington.edu/stsv/mastapp.aspx](http://www.grad.washington.edu/stsv/mastapp.aspx).

- **Friday, June 13: Final Thesis Submission** – If you plan to graduate at the end of Spring quarter 2014 and are required to submit a thesis, you must upload your final thesis document and submit your Master’s Supervisory Committee Approval form to the Graduate School no later than **Friday, June 13**. There are several steps involved in submitting a thesis; consult [http://www.grad.washington.edu/students/etd/info.shtml](http://www.grad.washington.edu/students/etd/info.shtml) for detailed information.

- **Additional Information** about degree completion can be found in the online College of Education Graduate Student Handbook ([https://education.uw.edu/my-coe/current-students/forms/general-forms](https://education.uw.edu/my-coe/current-students/forms/general-forms)).
Deadlines and Dates related to the UW and College of Education Commencement/Graduation Ceremonies:

(Please note: the following College of Education deadlines and dates apply also to those planning to graduate in Summer 2014.)

- **Friday, April 18:** Name Submission for UW Commencement Bulletin - If you wish to have your name printed in the UW Commencement Bulletin, you must submit your Master's Degree Request no later than Friday, April 18. Please follow the instructions described above when submitting the Degree Request.

- **Wednesday, May 7:** Registration begins for UW Commencement Ceremony - If you plan to participate in this year's UW Commencement Ceremony, you may register beginning on Wednesday, May 7, and continuing through Sunday, May 25. When registering, you will have the opportunity to order your academic attire (caps & gowns) and order parking permits. Go to [http://www.washington.edu/graduation/registration](http://www.washington.edu/graduation/registration) to begin registration.

(Please note: Those planning to graduate in Summer 2014 may participate in the UW Commencement Ceremony, but their names will not be listed in the UW Commencement Bulletin until 2015.)

- **Monday, May 26:** Name Submission for College of Education Graduation Program - If you wish to have your name printed in the College of Education's graduation program, you must submit your name no later than Monday, May 26. There is a link on the web site ([http://education.uw.edu/node/9324](http://education.uw.edu/node/9324)) where you can submit your information.

- **Monday, June 2:** College of Education Graduation Celebration RSVP - If you plan to participate in this year’s College of Education Graduation Celebration, please RSVP by Monday, June 2. A link for this purpose is available on the web site ([http://education.uw.edu/node/9324](http://education.uw.edu/node/9324)).

- **Saturday, June 14:** College of Education Graduation Celebration 2014 – This year's College of Education Graduation Ceremony and Reception will take place on Saturday, June 14, 2014, from 9:30 a.m. to 11:30 a.m. on the University of Washington Quad (between Miller and Raitt Halls). We have put up a web site designed to answer your questions about the event: [http://education.uw.edu/node/9324](http://education.uw.edu/node/9324). You will find information about parking, apparel, and guests, among other things.

- **Saturday, June 14:** UW Commencement Ceremony 2014 - The year's UW Commencement Ceremony will take place on Saturday, June 14, 2014, starting at 1:30 p.m., at Husky Stadium. Doors open and students may begin lining up at 12:30 p.m. Go to [http://www.washington.edu/graduation/](http://www.washington.edu/graduation/) for more information

If you have any questions about these deadlines and dates, please feel free to contact the Office of Student Services (206 Miller Hall; 206-543-7834; edinfo@uw.edu). Also review the Graduation information on our web site: [http://education.uw.edu/node/9324](http://education.uw.edu/node/9324).